**UNIVERSITY RESEARCH BOARD POLICY**
**Dhofar University**

**(Approved by UAC and URB: January, 2019)**

**TABLE OF CONTENTS**

## 1. Introduction

The mission of the University Research Board (URB) is to foster and improve the research environment at Dhofar University (DU). Its main tasks include:

a) Formulating policies and guidelines for the allocation of funds for Research and faculty Development.

b) Considering policies to be followed in seeking grants support from external agencies.

c) Acting in an advisory capacity to the Deputy Vice Chancellor (DVC) in the implementation of faculty development.

d) Approving applications for conducting research or other works in DU that involve data collection, interviews with DU community, and filling questionnaires to ensure ethics and biosafety.

e) Editing and publishing the research activities report of the University every two years.

f) Facilitate collaboration with other universities.

g) Help the colleges organize international conferences at DU.

The URB consists of two representatives from each College and a representative from the Foundation Program (FP) elected by the faculties or appointed by the Dean or FP Director for a term of two years. The membership can be renewed for a similar term. The Chairperson, his/her assistant and any additional members are appointed by the DVC. The URB policy is based on the guidelines detailed in the University's "Incentive and Reward Policy" that was approved by the University Council (UC) in April 2017.

## 2. Funding Schemes

Currently, the URB supports research activities in DU through the following funding schemes:

1. **Conference Grant (CG):** (*previously known as Short Term Faculty Development Grant (STFDG)* to cover trips to regional and international conferences and scientific events.

2. **Seed Grant (SG):** to help new faculties start up their research at DU in specific areas of interest to Oman through purchasing of materials and equipment required to initiate research activities.

3. **Research Publication Incentives (RPI):** (*previously known as Incentive Claim (IC)*) An award for research productivity for faculty members who have published a paper in a journal indexed in Scopus, Web of science (with Impact Factor(IF)) or DU approved list of Arabic Journals for Humanities and Law (AJHL).

Details and guidelines related to each of these funding schemes are as follows:

### 2.1 Conference Grant (CG)

The CG is awarded to the faculty members who are interested to present their research work in national and international prestigious conferences. URB strongly believes that this grant will result

in an increase in the published research work of the awardees especially in international reputed journals indexed in Scopus or Web of Science. The faculty members can claim a maximum of 1000 OMR that will be awarded to cover their ticket, registration fee, visa fee and per diem.

### 2.1.1. Guidelines for CG application

The following guidelines should be taken into consideration when preparing an application for a CG:

a) All applications for CG should be reviewed by the URB to analyse:
- The quality of the conference
- Paper to be presented in the conference with DU affiliation

even if the applicant has an external fund to attend the event.

b) Applicants should have completed one year of service at DU to be eligible to apply for the CG. Note that part-time faculty members are not eligible for CGs.

c) Faculty who apply to attend a conference without presenting a paper will not be funded. For multi-author publications, only one CG will be issued for one of the authors.

d) The funding period for conferences will be from October–May for each Academic Year. The conferences held between June-September during Academic year will not be funded. Also, the conferences held during the examination or registration period will not be funded.

e) Applications must be received by the URB at least **four** weeks prior to the trip. The last date for submitting application for conference grant will be **30th April** of each academic year.

f) Only those CG applications will be considered where conference is organized by internationally recognized societies (as per its discipline) or top 500 Universities (as per the QS ranking).

g) The conference should not be multidisciplinary in nature and should not be organized frequently i.e. monthly or twice a year.

h) For International conferences, the technical committee should have members affiliated with different international Universities.

i) International conferences are those held outside Oman while the local conferences are those held inside Oman.

j) The similarity index for the conference paper should be less than 20% with no more than 10% from a single source.

k) Applicant should have at least one publication indexed in Scopus or Web of Science since last funded CG (if applicable).

l) Applicants should clearly state whether they have received, are receiving, or will apply for funds from another external source.

m) The paper should represent original research that contributes to advancing the knowledge of the research field of the applicant.

n) Applicants will receive CG once per academic year.

o) The Grant covers **per diem, registration fee, visa fee, the cost of travelling to obtain the visa (if needed) and an airplane ticket**. A maximum of **OMR 1000** will be paid to cover the cost of all mentioned expenses.

    a. For international conferences, the total per diem will be awarded according to the duration of the conference (100 R.O per day) in addition to the two days of travel. In all cases, the **total per diem allowance should not exceed 500 R.O**.

    b. For national conferences, the total per diem will be awarded for the duration of the conference (80 R.O. per day) only. In all cases, the **total per diem allowance should not exceed 400 R.O.**

p) The duration of a CG for an international conference should not exceed **five** calendar days i.e. leave starting one day before and ending one day after the event. The Dean has the right to grant additional days of paid leave if necessary.

q) The URB should forward the application form to the office of the DVC **two weeks** prior to the date of activity.

r) The applicant should clear all advances within **two weeks** after returning from the conference by providing the receipts for registration fee and airline ticket to the Department of Finance and Department of Research. Failure to do so will result in the full amount being deducted from the applicant's salary for the next commencing month.

## 2.1.2 Procedure for application for an CG

The application for a CG will pass through different stages of evaluation. Below are the several steps to be taken from the submission of a paper to a conference until the final decision by the Vice Chancellor.

a) Submit your paper to a conference/workshop/exhibition. The event should be for professionals in the field of specialization of the presenter or closely related field. Funding cycle for CG starts on October 1st and ends on 30th April each year as per the university academic calendar (i.e. the last applications should be received by the URB by the end of April).

b) Once you have received a notification that your paper is accepted for presentation, fill out the CG application form (Appendix A).

c) Ensure that you have attached all necessary attachments as mentioned on the CG application form before submission (CV with a list of publications, invitation/acceptance letter from the conference organizer, the research paper to be presented, Turnitin report, evidence of research output from previous URB CG(s), quotation for ticket and the registration & visa fee details (print from conference website)).

d) Pass the complete CG application with all documents mentioned above to your College Research Committee (CRC).

e) The CRC will pass the application and the decision on the application on CRC Vote Record Form and CRC Vote Summary Form along with the Checklist (Appendix B) filled by the

CRC Chair to the Dean of the corresponding college. Applications rejected by the CRC should not be sent to the URB.

f) After the approval of the Dean, the Dean's office sends the application to the Department of Research.

g) The application is then discussed at a URB meeting. If approved by the URB, the application along with the votes recorded on URB Vote Record Form and URB Vote Summary Form (Appendix B) will be passed to the DVC who will approve and pass it to the VC for final approval. If the application is rejected by the URB, the applicant will be notified and the application will not be sent to the DVC.

h) As soon as the applicant receives the official approval from the URB Chair, he/she must fill out the **Research Leave Form**. The applicant should then give a copy of his/her grant approval and the Special Leave form to the chair of his/her department, to be forwarded to the dean and then to the Human Resources. The applicant should also send a copy of the Leave form, a copy of the letter of approval he/she received from the URB Chair and the CG approval to the Department of Finance.

### 2.1.3 Claiming your grant

It is possible that the applicant receives the funds before he/she travels if, along with the Leave form and the CG approval, the applicant submits:

a) Proof of payment of registration fees
b) Proof of payment of visa fees (if applicable)
c) Proof of payment of airline ticket

If the applicant does not request the payment before he/she leaves, the applicant must submit the proof of payment for the registration fee, visa fee and airline ticket not later than two weeks from the date of his/her return. In either case (receiving payment before or after the event), it is the applicant's responsibility to call/e-mail/follow up with the Department of Finance to receive his/her payment. The applicant may ask the secretary of his/her Department to follow up with the Department of Finance regarding his/her payment.

### 2.2 Seed Grant (SG)

SGs are intended to provide limited start-up funds for newly appointed faculty members in specific areas of interest to Oman. The Department Chairperson, the CRC and the Dean must approve all proposals before submitting them to the URB. SGs are normally up to OMR 1,000. Those eligible to apply for SGs are faculty members who have passed one semester at DU and are newly appointed or lecturers or instructors who are newly promoted to a professorial rank without having benefited from URB funding prior to the promotion. The applicant should submit the evidence of funds utilization in form of receipts bi annually with the progress report. All property (equipment,

materials, stationary etc) must be returned back to DU after the project is completed. The seed grant applications should be submitted not later than 30th April of each academic year. The timeline of the project should be between September-April of the next commencing academic year. The seed grant application should be developed later into the TRC funded grant. Note that only the applications with topics of interest to Oman will be funded.

### 2.2.1 Procedure for Application for a SG

Faculty members wishing to apply for an SG should follow the following procedure:

a) Prepare a proposal following the required outlines (see Section 2.4).
b) Fill in the SG application form (Appendix A) which can be obtained from colleges 'offices, or downloaded from the URB website.
c) Pass your application (enclosing the proposal and the PI CV) to your department Chairperson not later than 30th April.
d) The Department Chairperson will pass the application to the CRC for reviewing not later than 3rd May. The CRC might ask the applicant to submit an electronic copy if needed.
e) Once reviewed by the CRC, the CRC will pass its recommendation and ranking of the submitted applications to the Dean of the college of the applicant by 20th May.
f) The Dean will review the ranking and pass to the URB the applications that are qualified for funding by 30th May.
g) The URB will review the applications, pass the results to the DVC and announce the results by the end of June.

### 2.2.2 Outline of the Research Proposals for SG

The proposal must include the following:

a) Title of the project.
b) Introduction and Objectives.
c) Literature Survey.
d) Significance of the Project.
e) Benefits to Oman.
f) Methodology.
g) Outline of the proposed activity i.e. the timeline of services to be undertaken and milestones to be achieved.
h) Itemized budget in OMR.
i) Deliverables i.e. list of key outputs.
j) Conclusion and references.

### 2.2.3 Support Materials Required

a) Brief curriculum vitae of the PI, and/or co-investigator(s) with a list of publications.
b) If applicable, a list of publications that have resulted from previous URB grant.

a) A pdf copy of Turnitin report where similarity index of the proposal should be less than 20% with no more than 10 % from a single source.

c) Other active research projects and funds expected or received for the same or other current research projects. You must clearly indicate if funds have been received from other sources to support the project for which you are now seeking URB funds.

d) Proof of cost of consumables (for SG)

## 2.3 Research Publication Incentives (RPI)

The URB strongly believes that faculty should be rewarded for their research productivity. Therefore, the faculty members who will publish a paper in a renowned journal indexed in Web of Science (with impact factor), Scopus or the DU approved list of Arabic Journals for Humanities & Law (AJHL) (Appendix C) during the academic year will be eligible for a monetary incentive (subject to limited funding) for each paper. If the paper has been published in Scopus, the applicant should ensure that his publication is appearing in "Scopus author preview" (https://www.scopus.com/ search/form/authorFreeLookup.uri) list prior to applying for RPI. If the paper is indexed in Web of Science, the journal should appear in the Master Journal List for Web of Science only (http://ip-science.thomsonreuters.com/mjl/). The monetary claim will be subject to the guidelines given in section 2.3.1.

## 2.3.1 Checklist for applicants:

The applicants after receiving official notification regarding their research work being published in respective journals indexed in in Web of Science (with impact factor), Scopus or the DU approved list of Arabic Journals for Humanities & Law (AJHL) should fill out the RPI form. The form should then be signed by the Chairperson of the Department and sent to the CRC for evaluation. After evaluation, the CRC Chair will send the form to the URB through the College Dean/FP Director. The URB will accept or reject the RPI and forward only the accepted RPI claim applications to the DVC and VC for final approval.

b) Applicants should have completed at least one semester at DU. The paper should represent original research that contributes to advancing the knowledge of the field.

c) Clear evidence of DU's affiliation, a copy of the paper, the impact factor and strong evidence that the paper has been indexed in Scopus or Web of Science must be presented along with the application.

d) For Law and Arabic, where publishing in Scopus or Web of Science is limited, the paper should appear in the list of journals approved by UC.

e) Papers published online, assigned with a DoI will be considered and subject to review by the URB, if they have volume and issue number assigned.

f) Funding is limited to the scope of the URB budget.

g) Please note a faculty member claiming for an incentive as per this policy, cannot use the same paper to apply for the reduction in load as per the Incentives and Rewards policy.

h) A faculty member may only claim for a maximum of four papers per academic year where a maximum of two papers only can be from Table 1.

i) Out of these four papers, a maximum of two papers only can be from Table 1 and the remaining papers should be from Table 2.

j) However, the faculty can have all the four papers from Table 1 provided the third and fourth paper are published in Web of Science with an IF ≥ 2.

k) A faculty can claim for maximum of two papers published in the **same journal** for Incentives during an academic year.

l) Papers published in hijacked journals, blacklisted journals and by predatory publishers shall not be considered for incentives. Also, such faculty may be subject to disciplinary action as per Academic Integrity Policy and DU Bylaws.

m) The Turnitin report of the paper published in the journal should be attached with all RPI applications. The Turnitin report of the pre-accepted version of the paper will not be accepted.

n) The similarity index of the paper should be less than 20 % with no more than 10 % from a single source.

o) The paper should be published in journals related to the expertise of the faculty members and as per their discipline. For e.g. a paper published by a faculty from Engineering in a journal related to humanities will not be accepted.

p) The topic of research should not be too similar to already published research work by the same faculty member.

q) After approval from the URB, DVC and VC, applicants should receive a notice of approval from the Department of Research.

r) It is the applicant responsibility to call/e-mail/follow up with the Department of Finance to receive his/her payment. The applicant may ask the secretary of his/her department as well to follow up with the Department of Finance regarding his/her payment.

| Table 1:- Research Papers Indexed in Web of Science (with Impact Factor), Scopus and in DU Approved List of Arabic Journals for Humanities & Law(AJHL) | | | | | | |
|---|---|---|---|---|---|---|
| **Paper** | **1st Author** | | **2nd Author** | | **3rd Author** | |
| | **Web of Science (with IF)** | **Scopus & AJHL** | **Web of Science (with IF)** | **Scopus & AJHL** | **Web of Science (with IF)** | **Scopus & AJHL** |
| 1st | 200 | 100 | 150 | 75 | 100 | 50 |
| 2nd | 250 | 150 | 200 | 100 | 100 | 75 |
| 3rd | 300 | -- | 250 | -- | 150 | -- |
| 4th | 300 | -- | 250 | -- | 150 | -- |

| Table 2:- Research Papers in Collaboration with DU's Student(s) and conducted at DU | | | | | |
|---|---|---|---|---|---|
| **Paper** | **1st Author** | | **2nd Author** | | **3rd Author** | |
| | **Web of Science (with IF)** | **Scopus & AJHL** | **Web of Science (with IF)** | **Scopus & AJHL** | **Web of Science (with IF)** | **Scopus & AJHL** |
| Any paper in this table | 300 | 200 | 250 | 125 | 150 | 100 |

# Appendix A
# (URB Application Forms)

# CHECKLIST
## *(To be filled in by CRC/FPRC Chair)*

This checklist is to be used by the College Research Committees (CRC)/Foundation Program Research Committee (FPRC) when evaluating Conference Grant (CG) applications. **Applications rejected by the CRC/FPRC; based on this checklist, should not be forwarded to the University Research Board (URB)**.

**Section A**
**Name of Faculty Member**:

**College/FP**: Choose College.

**Title of paper**:

**Conference:**

**Date**: Click here to enter a date.

**Section B**

| No. | Item to Check | Decision | |
|---|---|---|---|
| 1 | Is the applicant a full time or part time faculty member? | Full time ☉ Proceed | Part time ☐ Reject |
| 2 | Has the applicant completed one year of service at DU? | Yes ☉ Proceed | No ☐ Reject |
| 3 | Has the applicant been granted another CG in the current academic year? | No ☐ Proceed | Yes ☐ Reject |
| 4 | Is the application for attendance only, poster/demo, or oral presentation? | Oral presentation ☉ Proceed | Other ☐ Reject |
| 5 | Does the paper/work present original research that contributes to advancing the knowledge of the field? | Yes ☉ Proceed | No ☐ Reject |
| 6 | After submitting to CRC, is there enough time for evaluation by CRC, URB, DVC and the VC? URB must receive applications at least 4 weeks before the trip. | Yes ☉ Proceed | No ☐ Reject |
| 7 | Evidence of research published in Scopus or Web of Science since previous funded CG. *(if applicable)* | Yes ☉ Proceed | No ☐ Reject |
| 8 | Turnitin report attached has similarity index should be less than 20 % with no more than 10 % from a single source. | Yes ☉ Proceed | No ☐ Reject |
| 9 | The conference is organized by recognized society (as per its discipline) or top 500 Universities (as per the QS ranking). | Yes ☐ Proceed | No ☐ Reject |
| 10 | Is the conference multidisciplinary in nature or is organized frequently i.e. monthly or twice a year. | No ☉ Proceed | Yes ☐ Reject |
| 11 | Is the conference in allowable period i.e. October – May? | Yes ☉ Proceed | No ☐ Reject |

**CRC/FPRC Comments & Decision:** ☒**Proceed to URB**　　　　☐**Reject the Application**

**(If rejected, please indicate the corresponding item):** Rejected Based on clause　　　of the Checklist

**Signature:**　　　　　　　　　　　　　　　**Date:** Click or tap to enter a date.

# Application for a Conference Grant

- Conference Grant (CG) is awarded to faculty members to cover trips to regional and international conferences and scientific events to present their research work. For detailed guidelines, refer to URB policy (Section 2.1.1).
- Respond to each section of this CG form vigilantly and use "None" or "N/A" when needed. If you have any questions, please consult the Department of Research.
- Attach one set of support materials with this application as listed down.

### Applicant Details

**Name**

| | |
|---|---|
| **Current Rank** Choose an item. | **Starting Date of Employment at DU** Click or tap to enter a date. |
| **College** Choose an item. | |
| **Department** Choose an item. | |
| **Email** Click or tap here to enter text. | **Telephone Number** Click or tap here to enter text. |

### Details of Event

**Title of Paper**

**Conference Title**

**Start Date** Click here to enter a date.          **End Date** Click here to enter a date.

**Place of Event**

**Conference Organizer**

### Details of Requested Grant

| | | | |
|---|---|---|---|
| **Registration Fee** | Click here to enter text. | **Other Travel Expenses** | Click here to enter text |
| **Airline Ticket** | Click here to enter text. | | |
| **Total Amount Requested** | Click here to enter text. | | |
| **Expected Financial Support from Other Sources** | ☐ Yes  ☐ No | If yes, click here to enter amount. | |

*N. B. The total cost of financial support should not exceed RO 1000, where, the cost should not exceed:*

| *For International Events:* | *For National Events:* |
|---|---|
| • RO 500 for airline tickets+ registration fee+visa fee for international conferences <br> • RO 500(100 RO/day) for other travel expenses i.e. travel perdiem upto maximum of 5 days | • An airline ticket+ registration fee <br> • RO 400 (80RO/day) for other travel expenses i.e. travel perdiem as per the duration of the event |

### Attachments (Please tick where applicable)

| | |
|---|---|
| 1. Application form | ☐ |
| 2. Copies of letters of invitation/acceptance from host institution/organizing committee | ☐ |
| 3. Copy of paper accepted for presentation | ☐ |
| 4. Evidence of research publication in 'Scopus' or 'Web of Science' since previous funded CG – (*If applicable*) | ☐ |
| 5. Other on-going projects – (*if any*) | ☐ |
| 6. Turnitin Report – (*pdf copy*) | ☐ |
| 7. Other attachments: | ☐ |

**Applicant's Signature:**                                    **Date:** / /

| 1. Department Chairperson's Signature: | 2. CRC/FPRC Recommendations: |
|---|---|
| 3. Dean's/Director's Signature: | 4. URB Approval: |
| 5. Deputy Vice Chancellor's Approval: | 6. Vice Chancellor's Approval: |

# Application for a Seed Grant

- Seed Grants (SG) are intended to provide limited start-up funds for newly appointed faculty members. Those eligible to apply for SG are faculty members who are newly appointed or lecturers or instructors and have completed one semester at DU, or, are newly promoted to a professorial rank without having benefited from URB funding prior to the promotion. For detailed guidelines, refer to URB policy, Section 2.2.
- Respond to each section of this SG form vigilantly. If you have any questions, please consult the Department of Research.
- In order to have the most accurate and useful information, please address each item, and use "None" or "N/A" if appropriate.
- Attach one set of support materials with this application as listed down.

## Applicant Details

**Name**

| | |
|---|---|
| **Current Rank** Choose an item. | **Starting Date of Employment at DU** Click or tap to enter a date. |
| **College** Choose an item. | |
| **Department** Click or tap here to enter text. | |
| **Email** Click or tap here to enter text. | **Telephone Number** Click or tap here to enter text. |

## Application Details

**Project Title**

| Expected Duration of Research | Click here to enter a date. to Click here to enter a date. |
|---|---|

## Requested Financial Support

| Total Amount Requested (in R.O.) | Click here to enter text. |
|---|---|
| 1. Cost for Equipments | Click here to enter text. |
| 2. Cost for Materials and Supplies | Click here to enter text. |
| 3. Cost for Dissemination | Click here to enter text. |
| 4. Operational Cost | Click here to enter text. |
| 5. Miscellaneous | Click here to enter text. |

*N.B. All items bought using this grant will remain the property of Dhofar University.*

## Support Materials (Please click where applicable)

| | | |
|---|---|---|
| 1. | Detailed Proposal | ☐ |
| 2. | CV with a list of publications | ☐ |
| 3. | Proof of cost of requested items/materials *(price quotations)* | ☐ |
| 4. | Turnitin Report *(pdf copy)* | ☐ |
| 5. | Other attachments | ☐ |

**Signature of Applicant:**                    **Date:**

| 1. Department Chairperson's Signature: | 2. CRC/FPRC Recommendations: |
|---|---|
| 3. Dean's/Director's Signature: | 4. URB Approval: |
| 5. Deputy Vice Chancellor's Approval: | 6. Vice Chancellor's Approval: |

# Declaration

| Declaration |
| --- |

I/We declare that:

- The project here submitted is original except for source material explicitly acknowledged.

- The research project is in the specific area of interest to Oman.

- Acknowledge that I am/we are aware of University policy and regulations on honesty in academic work, and of the disciplinary guidelines and procedures applicable to breaches of such policy and regulations, as contained in the URB policy. In the case of a group project, we are aware that each group member is responsible and liable to the disciplinary action; if any plagiarized content is undeclared or has done multiple submissions in the group projects, irrespective of whether he/she has signed the declaration and whether he/she has contributed directly or indirectly to the problematic contents.

- All property (equipment, materials, stationary etc) must be returned back to DU after the project is completed.

- I affirm that I will develop this project and apply for TRC funded grant after completion.

**Signature of Applicant(s):**                                    **Date:** Click here to enter a date.

# Proposal for Seed Grant

## Project Details

**Title of Project** *(Short descriptive name in maximum 100 words)*

**Introduction (Brief Introduction of the project in maximum 150 words)**

**Objective (Short description of what the applicant is trying to achieve in maximum 200 words)**

**Significance of Project** *(Describe the relevance of your proposal to science, technology, innovation and/ or research in maximum 250 words)*

**Literature Survey** *(Literature review and analysis of related work in maximum 300 words)*

**Benefits to Oman** *(Describe how this project is beneficial to Oman in maximum 250 words)*

**Methodology** *(Detailed methodology of the project in maximum 300 words)*

**Outline of related activities** *(Timeline of services being sought i.e. activities to be undertaken and milestones to be achieved in maximum 300 words)*

**Budget (Breakdown of Finances Requested)**

**Deliverables** *(List any key outputs e.g. reports, presentations, drawings, papers, etc in maximum 300 words)*

**Conclusion** *(in maximum 300 words)*

**References** *(list all references with first being the most recent one)*

**Dhofar University**

# Application for Research Publication Incentive

## Guidelines:

- Research Publication Incentive (RPI) is an award for research productivity for faculty members who have published a paper in a journal indexed in Scopus or Web of science. For detailed guidelines, kindly refer to the URB policy (Section 2.3).
  - Respond to each section of this RPI form vigilantly and use "None" or "N/A" when needed. If you have any questions, please consult the Department of Research.
  - Attach one set of support materials with this application as listed down.

| **Applicant Details** | |
|---|---|
| **Name** | |

| | | | |
|---|---|---|---|
| **Current Rank** | Choose an item. | **Starting Date of Employment at DU** | Click or tap to enter a date. |
| **College** | Choose an item. | | |
| **Department** | Click or tap here to enter text. | | |
| **Email** | Click or tap here to enter text. | **Telephone Number** | Click or tap here to enter text. |

**Credentials for Claim**

**Title of Paper**

**Journal**

**Author(s)**

| **Volume/Issue No.** | **Pages** |
|---|---|
| | |

| **ISSN** | **DOI** |
|---|---|
| | |

**Amount (*Please Select as detailed in clause 2.3.1 of URB Policy*)**
Incentive to be claimed as Select Authorship for paper indexed in Choose an item. of an amount of Choose amount. OMR

| **Attachments (Please tick where applicable):** | |
|---|---|
| 1. Application form | ☐ |
| 2. Published Research Paper | ☐ |
| 3. Evidence for being Indexed in Scopus/Web of Science | ☐ |
| 4. Scopus Author Preview/Master Journal List | ☐ |
| 5. Turnitin Report (pdf) | ☐ |
| 5. Other attachments: | ☐ |

*I hereby certify that all information in this form is accurate and best to my knowledge.*
**Applicant's Signature:**                                    **Date:    /    /**

| | |
|---|---|
| **1. Department Chairperson's Signature:** | **2. CRC/FPRC Recommendations:** |
| **3. Dean's/Director's Signature:** | **4. URB Approval:** |
| **5. Deputy Vice Chancellor's Approval:** | **6. Vice Chancellor's Approval:** |

# Appendix B
## (URB/CRC Vote Forms)

# Vote Summary Form

*(To be filled in by URB Chair)*

## 1. Details of Application:

| | |
|---|---|
| Name of Applicant | |
| Department/College | Department of            in Choose an item. |
| Type of Application | Research Publication Incentive |
| Title of Research | |
| Journal Title *(If applicable)* | |
| Conference Title *(If applicable)* | |
| Place of Conference *(If applicable)* | |
| Seed Grant Budget Requested | |
| Start Date | Click here to enter a date. | End Date | Click here to enter a date. |

## 2. Details of Votes:

| Name | College | Vote (Yes/No) | Signature |
|---|---|---|---|
| | CAAS* | **Yes/No** | |
| | CAAS | **Yes/No** | |
| | CCBA* | **Yes/No** | |
| | CCBA | **Yes/No** | |
| | CL* | **Yes/No** | |
| | CL | **Yes/No** | |
| | CE* | **Yes/No** | |
| | CE | **Yes/No** | |
| | FP* | **Yes/No** | |

*\*CAAS=College of Arts and Applied Sciences, CCBA= College of Commerce and Business Administration, CE= College of Engineering, CoL= College of Law, FP= Foundation Program*

## 3. Final Vote:

| | |
|---|---|
| Final Vote | Approve /  Reject |
| Decision Taken in the URB Meeting Dated | |
| Signature of the URB Chair | |

# Vote Summary Form

## 1. Details of Application:

| | |
|---|---|
| Name of Applicant | Click here to enter text. |
| Department/College | Department of Click here to enter name  in  Foundation Program |
| Type of Application | Choose type of appliation |
| Title of Research | Click here to enter text. |
| Journal Title *(If Applicable)* | Click here to enter text. |
| Conference Title *(If Applicable)* | Click here to enter text. |
| Place of Conference *(If Applicable)* | Click here to enter text. |
| Start Date | Click here to enter a date. End Date Click here to enter a date. |
| Application Received on | Click here to enter a date. |

## 2. Details of Votes:

| Name | Department | Proceed to URB (Yes/No) | Signature |
|---|---|---|---|
| Click here to enter text. | Click here to enter text. | **Yes/No** | |
| Click here to enter text. | Click here to enter text. | **Yes/No** | |
| Click here to enter text. | Click here to enter text. | **Yes/No** | |
| Click here to enter text. | Click here to enter text. | **Yes/No** | |
| Click here to enter text. | Click here to enter text. | **Yes/No** | |
| Click here to enter text. | Click here to enter text. | **Yes/No** | |
| Click here to enter text. | Click here to enter text. | **Yes/No** | |
| Click here to enter text. | Click here to enter text. | **Yes/No** | |

## 3. Final Vote:

| | |
|---|---|
| Final Vote | ◉ **Proceed to URB**  ◯ **Reject the Application** |
| Decision Taken in FPRC Meeting Dated | Click here to enter a date. |
| Signature of FPRC Chair | |

# Vote Summary Form

*(To be filled in by CRC Chair)*

## 1. Details of Application:

| | |
|---|---|
| Name of Applicant | Click here to enter text. |
| Department/College | Department of Click here to enter name  in  Choose College |
| Type of Application | Choose type of appliation |
| Title of Research | Click here to enter text. |
| Journal Title *(If applicable)* | Click here to enter text. |
| Conference Title *(If applicable)* | Click here to enter text. |
| Place of Conference  *(If applicable)* | Click here to enter text. |
| Start Date | Click here to enter a date. | End Date | Click here to enter a date. |
| Application Received on | Click here to enter a date. |

## 2. Details of Votes:

| Name | Department | Proceed to URB (Yes/No) | Signature |
|---|---|---|---|
| Click here to Enter Name | Click here to enter text. | **Yes/No** | |
| Click here to Enter Name | Click here to enter text. | **Yes/No** | |
| Click here to Enter Name | Click here to enter text. | **Yes/No** | |
| Click here to Enter Name | Click here to enter text. | **Yes/No** | |
| Click here to Enter Name | Click here to enter text. | **Yes/No** | |
| Click here to Enter Name | Click here to enter text. | **Yes/No** | |
| Click here to Enter Name | Click here to enter text. | **Yes/No** | |

## 3. Final Vote:

| | |
|---|---|
| Final Vote | Proceed to URB / Reject the Application |
| Decision Taken in CRC Meeting Dated | |
| Signature of CRC Chair | |

# URB: Vote Record Form

*Note: Please fill the form electronically.*

## 1. Personal Information:

| | |
|---|---|
| Name of URB Member | Click here to enter name. |
| Current Rank | Choose a rank. |
| Member Since | Click here to enter a date. |
| College/ Department | Department of              in  Choose College |
| Email/Telephone Number | Click here to enter text. |

## 2. Details of Application:

| | | | |
|---|---|---|---|
| Name of Applicant | Click here to enter text. | | |
| Type of Application | Choose an item. | | |
| Title of Research | Click here to enter Research Title | | |
| Title of Journal (If Applicable) | Click here to enter text. | | |
| Conference Title (If Applicable) | Click here to enter text. | | |
| Start Date | Click here to enter a date. | End Date | Click here to enter a date. |
| Application Received on | Click here to enter a date. | | |

## 3. Evaluation of Application: *(Use additional paper if necessary and attach it with the form)*

| | | |
|---|---|---|
| Recommendation | ◌ Approved | ◉ Rejected |
| If Approved, State Strength of Application | | |
| Click here to enter text.# | | |
| If Rejected, State Reasons for Rejection | | |
| Click here to enter text. | | |

## 4. Signature of URB Member:

| Name | Date |
|---|---|
| Click here to enter text. | Click here to enter a date. |
| Signature | |
| | |

# FPRC: Vote Record Form

*Note: Please fill the form electronically.*

## 1. Personal Information:

| | |
|---|---|
| Name of FPRC Member | Click here to enter name. |
| Current Rank | Choose a rank. |
| Member Since | Click here to enter a date. |
| Department | Choose Department |
| Email/Telephone Number | Click here to enter text. |

## 2. Details of Application:

| | | | |
|---|---|---|---|
| Name of Applicant | Click here to enter text. | | |
| Type of Application | Choose an item. | | |
| Title of Research | Click here to enter Research Title | | |
| Title of Journal (*If Applicable*) | Click here to enter text. | | |
| Conference Title (*If Applicable*) | Click here to enter text. | | |
| Start Date | Click here to enter a date. | End Date | Click here to enter a date. |
| Application Received on | Click here to enter a date. | | |

## 3. Evaluation of Application: *(Use additional paper if necessary and attach with the form)*

| Recommendation | ☐ Yes, Proceed to URB | ☑ Changes Required | ☐ Rejected |
|---|---|---|---|
| **If Approved, State Strength of Application** | | | |
| Click here to enter text.# | | | |
| **If Conditionally Approved, State Required Modifications** | | | |
| Click here to enter text. | | | |
| **If Rejected, State Reasons for Rejection** | | | |
| Click here to enter text. | | | |

## 4. Signature of FPRC Member:

| Name | Date |
|---|---|
| Click here to enter text. | Click here to enter a date. |
| **Signature** | |
| | |

# CRC: Vote Record Form

*Note: Please fill the form electronically.*

## 1. Personal Information:

| | |
|---|---|
| Name of CRC Member | Click here to enter name. |
| Current Rank | Choose a rank. |
| Member Since | Click here to enter a date. |
| College/ Department | Department of                in  Choose college |
| Email/Telephone Number | Click here to enter text. |

## 2. Details of Application:

| | | | |
|---|---|---|---|
| Name of Applicant | Click here to enter text. | | |
| Type of Application | Choose an item. | | |
| Title of Research | Click here to enter Research Title | | |
| Title of Journal (If Applicable) | Click here to enter text. | | |
| Conference Title (If Applicable) | Click here to enter text. | | |
| Start Date | Click here to enter a date. | End Date | Click here to enter a date. |
| Application Received on | Click here to enter a date. | | |

## 3. Evaluation of Application: *(Use additional paper if necessary and attach with the form)*

| Recommendation | ⬤ Yes, Proceed to URB | ⬤ Changes Required | ⬤ Rejected |
|---|---|---|---|
| If Approved, State Strength of Application | | | |
| Click here to enter text.# | | | |
| If Conditionally Approved, State Required Modifications | | | |
| Click here to enter text. | | | |
| If Rejected, State Reasons for Rejection | | | |
| Click here to enter text. | | | |

## 4. Signature of CRC Member:

| Name | Date |
|---|---|
| Click here to enter text. | Click here to enter a date. |
| Signature | |
| | |

# Appendix C
## (Arabic Journals for Humanities & Law)

## COLLEGE OF ARTS & APPLIED SCIENCES

## 1. TRC APPROVED ARABIC JOURNAL LIST

<div dir="rtl">

الآداب والعلوم الاجتماعية

| م | اسم المجلة | جهة الاصدار | بلد الاصدار |
|---|---|---|---|
| اللغة العربية | | | |
| 1. | مجلة كلية الآداب | وحدة النشر العلمي/ كلية الآداب/ جامعة القاهرة | مصر |
| 2. | المجلة العربية للعلوم الإنسانية | مجلس النشر العلمي/ جامعة الكويت | الكويت |
| 3. | حوليات الجامعة التونسية | كلية الآداب والعلوم الإنسانية | تونس |
| 4. | المجلة الأردنية في اللغة العربية وآدابها | وزارة التعليم العالي، مقر المجلة: جامعة مؤتة | الأردن |
| 5. | مجلة العلوم الإنسانية | جامعة السودان للعلوم والتكنولوجيا | السودان |
| 6. | الخليل (مجلة جامعة نزوى للدراسات الأدبية واللغوية) | جامعة نزوى | سلطنة عمان |
| 7. | مجلة العلوم الإنسانية | جامعة البحرين | البحرين |
| 8. | مجلة كلية الآداب | جامعة الملك سعود | السعودية |
| 9. | مجلة اللغة والآداب | جامعة الجزائر 2 | الجزائر |
| 10. | مجلة كلية الآداب والعلوم الإنسانية | جامعة سيدي محمد بن عبدالله/ فاس/ مهراز | المغرب |
| علم الاجتماع والعمل الاجتماعي | | | |
| 45. | مجلة اضافات | الجمعية العربية لعلم الاجتماع | لبنان |
| 46. | مجلة الخدمة الاجتماعية | الجمعية المصرية للأخصائيين الاجتماعيين | مصر |

</div>

| بلد الاصدار | جهة الاصدار | اسم المجلة | م |
|---|---|---|---|
| الكويت | مجلي النشر العلمي – جامعة الكويت | مجلة العلوم الاجتماعية | .47 |
| مصر | جامعة القاهرة | مجلة كلية الآداب | .48 |
| مصر | جامعة حلوان | مجلة دراسات في الخدمة الاجتماعية والعلوم الإنسانية | .49 |
| الكويت | الكويت | حوليات الآداب | .50 |
| الإمارات | جامعة الشارقة | مجلة شؤون اجتماعية | .51 |
| مصر | القاهرة | المجلة المصرية للتنمية والتخطيط | .52 |
| لبنان | مركز دراسات الوحده العربية | مجلة المستقبل العربي | .53 |
| الأردن | الجامعة الأردنية | المجلة الأردنية للعلوم الاجتماعية | .54 |

**التربية**

| بلد الاصدار | جهة الاصدار | اسم المجلة | م |
|---|---|---|---|
| لبنان | الجامعة اللبنانية | الأبحاث التربوية | .1 |
| مصر | كلية التربية الفنية جامعة حلوان | بحوث في التربية الفنية والفنون | .2 |
| مصر | الجمعية المصرية لتكنولوجيا التعليم | تكنولوجيا التعليم | .3 |
| الأردن | الجامعة الأردنية | دراسات | .4 |
| السعودية | جامعة أم القرى | دراسات في المناهج والإشراف التربوي | .5 |
| الجزائر | جامعة الجزائر 2 | دراسات في علوم التربية | .6 |
| الجزائر | جامعة قاصدي مرباح | دراسات نفسية وتربوية | .7 |
| السعودية | مكتب التربية العربي لدول الخليج | رسالة الخليج العربي | .8 |
| الجزائر | جامعة أنس بوزهره | العلوم التربوية والتعليمية | .9 |
| الأردن | اتحاد الجامعات العربية | مجلة اتحاد الجامعات العربية لبحوث التعليم العالي | 10 |

| | | | |
|---|---|---|---|
| 11 | مجلة اتحاد الجامعات العربية للتربية وعلم النفس | جامعة دمشق | سوريا |
| 12 | المجلة الأردنية في الدراسات الإسلامية | جامعة آل البيت | الأردن |
| 13 | المجلة الأردنية للعلوم التربوية | جامعة اليرموك | الأردن |
| 14 | المجلة الأردنية للفنون | جامعة اليرموك | الأردن |
| 15 | مجلة الإسلام في آسيا | الجامعة الإسلامية العالمية | ماليزيا |
| 16 | مجلة الأكاديمي | كلية الفنون الجميلة بجامعة بغداد | العراق |
| 17 | مجلة البحوث العلمية والدراسات الإسلامية | جامعة الجزائر 1 | الجزائر |
| 18 | مجلة البحوث العلمية والدراسات الإسلامية | الجامعة الإسلامية العالمية | ماليزيا |
| 19 | مجلة التجديد | الجامعة الإسلامية العالمية | ماليزيا |
| 20 | المجلة التربوية | مجلس النشر العلمي | الكويت |
| 21 | مجلة التربية | جامعة عين شمس | مصر |
| 22 | مجلة التربية الرياضية | جامعة بغداد | العراق |
| 23 | مجلة الجامعة الإسلامية للدراسات التربوية والنفسية | الجامعة الإسلامية | فلسطين |
| 24 | مجلة الحضارة الإسلامية | جامعة الجزائر | الجزائر |
| 25 | مجلة الدراسات الإسلامية | جامعة الإسلامية العالمية | باكستان |
| 26 | مجلة الدراسات التربوية | جامعة الكويت | الكويت |
| 27 | مجلة الدراسات التربوية والعلمية | الجامعة العراقية | العراق |
| 28 | مجلة الدراسات التربوية والنفسية | جامعة السلطان قابوس | سلطنة عمان |
| 29 | مجلة الدراسات العقدية ومقاربة الأديان | جامعة الأمير عبد القادر | الجزائر |

| | | | |
|---|---|---|---|
| اليمن | جامعة العلوم والتكنولوجيا | المجلة الدولية لتطوير التفوق | 30 |
| ماليزيا | الجامعة الإسلامية العالمية | المجلة الدولية لدراسة العالم الإسلامي | 31 |
| الإمارات | جامعة الإمارات | المجلة الدولية للأبحاث التربوية | 32 |
| البحرين | جامعة البحرين | المجلة الدولية للبحث في التربية وعلم النفس | 33 |
| العراق | جامعة الموصل | مجلة الرافدين للعلوم الرياضية | 34 |
| الأردن | جامعة الزرقاء | مجلة الزرقاء للبحوث والدراسات الإنسانية | 35 |
| السعودية | جامعة الملك سعود | المجلة السعودية للتربية الخاصة | 36 |
| الجزائر | جامعة الأمير عبد القادر | مجلة الشريعة والاقتصاد | 37 |
| الكويت | الجمعية الكويتية لتقدم الطفولة العربية | مجلة الطفولة العربية | 38 |
| الأردن | الجامعة العربية المفتوحة واتحاد الجامعات العربية | المجلة العربية الدولية للتكنولوجيا الإلكترونية | 39 |
| اليمن | جامعة العلوم والتكنولوجيا | المجلة العربية لضمان جودة التعليم الجامعي | 40 |
| تونس | المنظمة العربية للتربية والثقافة والعلوم | المجلة العربية للتربية | 41 |
| الكويت | جامعة الكويت | المجلة العربية للعلوم الإنسانية | 42 |
| مصر | كلية التربية الرياضية للبنات جامعة حلوان | المجلة العلمية لعلوم وفنون الرياضة | 43 |
| مصر | كلية التربية الرياضية للبنين جامعة الإسكندرية | المجلة العلمية للتربية البدنية والرياضية | 44 |

| | | | |
|---|---|---|---|
| مصر | كلية التربية الرياضية للبنين جامعة حلوان | المجلة العلمية للتربية البدنية وعلوم الرياضة | 45 |
| الجزائر | معهد التربية الرياضية والبدنية | المجلة العلمية للعلوم والتكنولوجيا للنشاطات البدنية والرياضية | 46 |
| الكويت | جامعة الكويت | مجلة العلوم الاجتماعية | 47 |
| العراق | جامعة تكريت | مجلة العلوم الإسلامية | 48 |
| السعودية | جامعة الإمام محمد بن سعود | مجلة العلوم الإنسانية الاجتماعية | 49 |
| الأردن | الجامعة الأردنية | مجلة العلوم الإنسانية والاجتماعية | 50 |
| مصر | جامعة القاهرة | مجلة العلوم التربوية | 51 |
| السعودية | جامعة الملك سعود | مجلة العلوم التربوية | 52 |
| قطر | جامعة قطر | مجلة العلوم التربوية | 53 |
| العراق | جامعة بغداد | مجلة العلوم التربوية والنفسية | 54 |
| الجزائر | جامعة الشهيد حمة لخضر بالوادي | مجلة العلوم التربوية والنفسية | 55 |
| البحرين | جامعة البحرين | مجلة العلوم التربوية والنفسية | 56 |
| الأردن | جامعة اليرموك | مجلة الفنون الأردنية | 57 |
| ماليزيا | جامعة العلوم الإسلامية | مجلة القناطر | 58 |
| تونس | جامعة الزيتونة | مجلة المشكاة | 59 |
| مصر | الجمعية المصرية للدراسات النفسية | المجلة المصرية للدراسات النفسية | 60 |
| الجزائر | جامعة الأمير عبد القادر | مجلة المعيار | 61 |
| الجزائر | جامعة غرداية | مجلة الواحات | 62 |
| مصر | كلية التربية النوعية جامعة القاهرة | مجلة بحوث | 63 |
| مصر | الجمعية المصرية لتربويات الرياضيات | مجلة تربويات الرياضيات | 64 |
| فلسطين | الجامعة الإسلامية بغزة | مجلة جامعة الأزهر: سلسلة العلوم الإنسانية | 65 |

| | | | |
|---|---|---|---|
| الجزائر | جامعة الأمير عبد القادر | مجلة جامعة الأمير عبد القادر للعلوم الإسلامية | 66 |
| الإمارات | جامعة الشارقة | مجلة جامعة الشارقة | 67 |
| الإمارات | جامعة الشارقة | مجلة جامعة الشارقة للعلوم الشرعية والقانون | 68 |
| فلسطين | جامعة القدس المفتوحة | مجلة جامعة القدس المفتوحة للأبحاث والدراسات التربوية والنفسية | 69 |
| المغرب | جامعة القرويين | مجلة جامعة القرويين | 70 |
| السعودية | جامعة الملك خالد | مجلة جامعة الملك خالد للعلوم الشرعية والعربية والإنسانية | 71 |
| فلسطين | جامعة النجاح | مجلة جامعة النجاح | 72 |
| السعودية | جامعة أم القرى | مجلة جامعة أم القرى للعلوم الاجتماعية | 73 |
| السعودية | جامعة أم القرى | مجلة جامعة أم القرى للعلوم التربوية والنفسية | 74 |
| سوريا | جامعة دمشق | مجلة جامعة دمشق للعلوم التربوية والنفسية | 75 |
| مصر | جمعية امسيا | مجلة جمعية امسيا | 76 |
| الجزائر | جامعة الأغواط | مجلة دراسات | 77 |
| المغرب | جامعة ابن زهر | مجلة دراسات | 78 |
| الكويت | جامعة الكويت | مجلة دراسات الخليج والجزيرة العربية | 79 |
| مصر | جامعة عين شمس | مجلة دراسات الطفولة | 80 |
| مصر | الجمعية المصرية للمناهج وطرق التدريس | مجلة دراسات في المناهج وطرق التدريس | 81 |
| السعودية | جامعة طيبة | مجلة طيبة للعلوم التربوية | 82 |
| الجزائر | جامعة أحمد أوزي | مجلة علوم التربية | 83 |
| السعودية | جامعة الملك سعود | مجلة علوم الرياضة والتربية البدنية | 84 |
| مصر | جامعة حلوان | مجلة علوم وفنون | 85 |

| البلد | جهة الإصدار | إسم المجلة | م |
|---|---|---|---|
| ماليزيا | جامعة مالايا أكاديمية الدراسات الإسلامية | مجلة قرأبكا | 86 |
| المغرب | جامعة محمد الخامس | مجلة كلية الآداب والعلوم الإنسانية | 87 |
| المغرب | جامعة إبن طفيل | مجلة كلية الآداب والعلوم الإنسانية | 88 |
| المغرب | جامعة تطوان | مجلة كلية الآداب والعلوم الإنسانية | 89 |
| العراق | الجامعة المستنصرية | مجلة كلية التربية | 90 |
| السودان | جامعة الخرطوم | مجلة كلية التربية | 91 |
| مصر | جامعة الإسكندرية | مجلة كلية التربية | 92 |
| قطر | جامعة قطر | مجلة كلية الشريعة والدراسات الإسلامية | 93 |
| العراق | جامعة بغداد | مجلة كلية العلوم الإسلامية | 94 |
| ماليزيا | جامعة المدينة العالمية | مجلة مجمع | 95 |
| تونس | جامعة سوسة | مجلة موارد | 96 |
| الأردن | جامعة مؤتة | مجلة مؤتة للبحوث والدراسات: سلسلة العلوم الإنسانية والاجتماعية | 97 |
| ماليزيا | الجامعة الإسلامية العالمية | مجلة وحده الأمة | 98 |
| الأردن | جامعة آل البيت | مشكاة | 99 |
| المغرب | جامعة سيدي محمد بن عبد الله بفاس | المصباحية كلية الآداب والعلوم الإنسانية | 00 |

## 2. ADDITIONAL LIST OF APPROVED ARABIC JOURNALS

| البلد | جهة الإصدار | إسم المجلة | م |
|---|---|---|---|
| مصر | جامعة المنوفية | مجلة كلية التربية | 1. |
| مصر | جامعة حلوان | مجلة دراسات في الخدمة الاجتماعية والعلوم الإنسانية | 2. |
| مصر | جامعة أسيوط | مجلة كلية التربية | 3. |
| العراق | جامعة ديالا | مجلة كلية التربية | 4. |

# COLLEGE OF COMMERCE & BUSINESS ADMINISTRATION

## 1. TRC APPROVED ARABIC JOURNAL LIST

| بلد الإصدار | جهة الإصدار | اسم المجلة | الرقم |
|---|---|---|---|
| الأردن | الجامعة الأردنية | دراسات: العلوم الادارية | 1 |
| الكويت | جامعة الكويت | مجلة العلوم الاجتماعية | 2 |
| الإمارات العربية المتحدة | جامعة الشارقة | مجلة جامعة الشارقة للعلوم الانسانية والاجتماعية | 3 |
| مصر | معهد التخطيط القومي | المجلة المصرية للتنمية والتخطيط | 4 |

## 2. ADDITIONAL LIST OF APPROVED ARABIC JOURNALS

| بلد الإصدار | جهة الإصدار | اسم المجلة | الرقم |
|---|---|---|---|
| مصر | المنظمة العربية للتنمية الإدارية | المجلة العربية للإدارة | 1 |
| السعودية | جامعة الملك سعود | مجلة جامعة الملك سعود: العلوم الإدارية | 2 |
| الأردن | الجامعة الأردنية | المجلة الأردنية في إدارة الأعمال | 3 |
| سلطنة عمان | معهد الإدارة العامة | دورية الإداري | 4 |
| تونس | مركز الخبرة والبحوث الإدارية المدرسة الوطنية للإدارة | المجلة التونسية للإدارة العمومية | 5 |
| مصر | المنظمة العربية للتنمية الإدارية | مجلة الإدارة العامة | 6 |
| فلسطين | المجلة العربية للعلوم ونشر الأبحاث بالتعاون مع المركز القومي للبحوث | مجلة العلوم الاقتصادية والإدارية والقانونية | 7 |
| سوريا | جامعة دمشق | مجلة جامعة دمشق للعلوم الاقتصادية والقانونية | 8 |
| العراق | جامعة بغداد/كلية الادارة والاقتصاد | مجلة العلوم الاقتصادية والإدارية | 9 |

# COLLEGE OF LAW

## 1. TRC APPROVED ARABIC JOURNAL LIST

**الحقوق**

| م | اسم المجلة | جهة الاصدار | بلد الاصدار |
|---|---|---|---|
| 1. | مجلة القانون والاقتصاد | جامعة القاهرة | مصر |
| 2. | مجلة الحقوق للدراسات القانونية والاقتصادية | جامعة الاسكندرية | مصر |
| 3. | مجلة العلوم القانونية والاقتصادية | جامعة عين شمس | مصر |
| 4. | مجلة الحقوق | مجلس النشر العلمي | الكويت |
| 5. | مجلة الأمانة | أكاديمية السلطان قابوس لعلوم الشرطة | سلطنة عمان |
| 6. | مجلة الشريعة والقانون | جامعة الإمارات العربية المتحدة | الإمارات |
| 7. | مجلة الحقوق | جامعة البحرين | البحرين |
| 8. | مجلة دراسات الشريعة والقانون | الجامعة الأردنية | الأردن |
| 9. | مجلة جامعة الشارقة للعلوم الشرعية والقانونية | جامعة الشارقة | الإمارات |
| 10 | مجلة الميزان | جامعة العلوم الإسلامية العالمية | الأردن |
| 11 | المجلة الأردنية في الدراسات الإسلامية | جامعة آل البيت | الأردن |
| 12 | مجلة الشريعة والدراسات الإسلامية | جامعة الكويت | الكويت |

## 2. ADDITIONAL LIST OF APPROVED ARABIC JOURNALS

| م | إسم المجلة | البلد | جهة الإصدار |
|---|---|---|---|
| 1 | مجلة الدراسات الإسلامية والبحوث الأكاديمية | مصر | جامعة القاهرة –كلية دار العلوم –قسم الشريعة |
| 2 | مجلة الحقوق والعلوم الإنسانية | الجزائر | جامعة الجلفة |
| 3 | مجلة جامعة أم القرى لعلوم الشريعة والدراسات الإسلامية | المملكة العربية السعودية | جامعة أم القرى |
| 4 | مجلة البحوث القانونية والإقتصادية | مصر | جامعة المنصورة |
| 5 | مجة الدراسات القضائية | الإمارات | معهد التدريب والدراسات القضائية |
| 6 | مجلة القانون | اليمن | جامعة عدن |
| 7 | المجلة التونسية للقانون والسياسة | تونس | كلية الحقوق بسوسة |
| 8 | مجلة العدل | السودان | وزارة العدل |
| 9 | مجلة الحقوق | الكويت | جامعة الكويت |
| 10 | المجلة القانونية التونسية | تونس | كلية الحقوق بتونس جامعة المنار |